

Minutes
Dovre Township Meeting
12/1/25

Chair, Sherry Jean Larson called the meeting to order at 6 PM. The Pledge of Allegiance was recited.

Present: Sherry Jean Larson, Keith Quale, Marie Ostby, Robert Orsten, Bruce Peterson, Pat Jacobs, Teren Novotny

Guests: Amy Haugen, Jordan Albrecht. Kent Bauman, Doug Braithwaite, Joel Johnson, Craig Zempel

Kelly Morrell Northside Storage/Dollar General subdivision. Hearing 12/1/25

The planning and zoning commission moved to present the resolution approving the preliminary and final plats for HB Storage North Side Second Addition.

Supervisor Orsten moved to approve Resolution 2025-011, Supervisor Quale seconded. The motion passed unanimously.

Joel Johnson came to the meeting to announce that the Pennock Joint Powers Board Annual Meeting will be on Dec. 13, 2025. The Fire Board is expecting an increase to the retirement fund.

Kent Bauman appeared with a report of sheriff calls from June to December, 2025. The department is short one staff person. A portable speed sign will be installed on Long Lake road tomorrow.

Doug Braithwaite thanked the board for the work on Long Lake road. He commented about some concerns with the project regarding placement of Fire numbers. He suggested that for further construction a construction speed limit be posted.

Craig Zempel: Questions: What is a super majority? We did have a super majority when it was voted on to move forward with the project. Questions about the assessment amounts.

Approval of Minutes

11/3/25 Supervisor Ostby moved to approve the minutes, Supervisor Peterson seconded and motion carried.

Fire Report: None

Discussion that a 900,00 increase is maybe too high. Supervisors Quale and Larson will attend the meeting and advocate for a smaller increase.

Long Lake Road Project Update Pay request #5 will be paid tonight. 648,750.61. Work has been completed for this year.

Access Application: Right of Way application

CenterPoint Energy Right of Way application for 2250 66th Ave NE,
Charter Spectrum ROW applications 3982 8th St NE, 4077 15th S NE
A 15,000 bond has been received. No application fees have been received.

Old Business:

- Notice sent to Hillenbrand regarding access placed without a permit 9/9/25—no response
Bob Ruppe will send a letter
- Easements have not been recorded-what does the board want me to do? I have not heard anything from Couri & Ruppe—no response

New Business:

- Approval of 2026 Meeting Schedule for posting at the town hall
Supervisors Ostby and Peterson will participate by phone. Supervisor Orsten moved to approve, Supervisor Quale seconded and motion carried.
- Resolution 2025-010 Resolution Designating Annual Polling Place Supervisor Ostby moved to approve, Supervisor Quale seconded and motion carried.
- Discussion to move to CTAS record keeping effective January, 2026.
- Collaborative Planning Hourly rate is \$143.00 effective Jan. 1, 2026

Treasurers Report: Jordan Albrecht presented a balance sheet and profit and loss for September, 2025 and October, 2025, Supervisor Orsten moved to approve, Supervisor Quale seconded and motion carried.

Approval of Orders Supervisor Ostby moved to approve payment of orders, Supervisor Orsten seconded and motion carried.

Permission to dispose: 38 Misc. envelopes, Notice of hearing for Westrich 1st Addition, Duplicate Duinink statement, 13 notes/letters submitted with Long Lake Road assessment payments, 2023 Election Manual, 16 returned Broadband project letters, 2017-2022 chloride application records, Bridge repair/widening quote from 2004, Conditional use hearing notice PrahL, 2017, Temporary Construction easements on 18th St. NE from 2016, Road Inspection Report 2016, Pennock Fire Assessment 2011, Traffic Counts 2015, Receipt book from 1992, Minnesota Legislative Manual 2019-2020 Supervisor Orsten moved to approve disposal, Supervisor Quale seconded and motion carried.

Website: Supervisor Ostby followed up with Dennis Benson regarding the domain name and the website. The fee is \$90 for 10 years. We will transfer the domain to Dovre township. She will research establishment of a Dovre Township email address for the clerk and the treasurer.

Information:

MAT Annual Conference: St. Cloud, December 11-13

Board of Organization Topics:The Board requested financials prior to the meeting. They requested that bills be sent with the meeting notice.

Supervisor Orsten moved that Dovre Township open a checking account at Kensington Bank. Supervisor Ostby seconded and motion carried.

Supervisor Ostby acknowledged the service of Pat Jacobs, Clerk and Teren Novotny, Treasurer and thanked them.

Supervisor Orsten moved to purchase a computer, printer and scanner, Supervisor Ostby seconded and motion carried.

Supervisor Ostby moved to adjourn, Supervisor Orsten seconded. The meeting adjourned at 8:16 PM.

Upcoming Meetings:

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| 1/5/26 | January Town Meeting 6:00 PM |
| 1/5/26 | Board of Organization Meeting: 5:45 PM |
| 12/13/25 | Pennock Fire Board Annual Meeting |

Sherry Jean Larson, Chair

Pat Jacobs, Clerk